

	Description	A	B	C	D	E	Score	Max	Remarks
5	Safety Promotion								- Mark N/A if not applicable
	- No safety bulletin board (5)						10	10	
	- No designated and proper bulletin board (2)								
	- Bulletin board in office only (3)								
	- Information on board outdated (3)								
	- Minutes of safety committee meeting not displayed (3)								
	- No newspaper cutting on board (3)								
	- Few posters on site (2)								
	- Others:								
6.0	Safety Management System Displays	Total					50	50	

Note :

- Marks are deducted for each observation in the same description up to 5 times
- If the marks deducted in the group are more than the total marks available, zero marks will be given.
- The number in the Remark column is the reference of the photograph depicting such observation.

SAMPLE